



Volunteer Application

Please print and fill out information below. If using Microsoft Word, use **Tab** or **Shift-Tab** to maneuver within the form.

PERSONAL INFORMATION

Date:		E-mail:	
Name:			
	First	Middle	Last
Address:			
City, State:		Zip code:	
Home Phone:		Work Phone:	
Birthdate:		SS#:	

AVAILABILITY :

Please enter the days and times you are able to volunteer.

	morning		afternoon		evening	
	from	to	from	to	from	to
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						

PREFERENCES/EXPERIENCE :

Please mark all areas in which you would like to volunteer and/or have experience in.

<p><u>ADMIN/OFFICE :</u></p> <p>FILING <input type="checkbox"/></p> <p>BULK MAILING <input type="checkbox"/></p> <p>COPYING <input type="checkbox"/></p> <p>ERRANDS <input type="checkbox"/></p> <p>TYPING <input type="checkbox"/></p> <p>DATA ENTRY <input type="checkbox"/></p> <p>GRAPHIC DESIGN <input type="checkbox"/></p> <p><u>COMPUTER SKILLS:</u></p> <p>HTML <input type="checkbox"/></p> <p>MACINTOSH <input type="checkbox"/></p> <p>FILEMAKER PRO <input type="checkbox"/></p> <p>QUICKBOOKS <input type="checkbox"/></p> <p>QUARK EXPRESS <input type="checkbox"/></p> <p>PHOTOSHOP <input type="checkbox"/></p> <p>WEB SUPPORT <input type="checkbox"/></p> <p>PAGE MAKER <input type="checkbox"/></p>	<p><u>FUNDRAISING:</u></p> <p>EVENTS <input type="checkbox"/></p> <p>RESEARCH <input type="checkbox"/></p> <p><u>HARRISON ST. GALLERY:</u></p> <p>LIGHTING <input type="checkbox"/></p> <p>RECEPTIONS <input type="checkbox"/></p> <p>FRAMING/ MATTING <input type="checkbox"/></p> <p>HANGING EXHIBITS <input type="checkbox"/></p> <p><u>PUBLICATIONS :</u></p> <p>ARTISTS WITH DISABILITIES REGISTRY <input type="checkbox"/></p> <p>ACCESS EXPRESSED! NEWSLETTER <input type="checkbox"/></p> <p><u>POTENTIAL BOARD MEMBER:</u> <input type="checkbox"/></p>	<p><u>PROGRAMS :</u></p> <p>ARTS FOR ALL <input type="checkbox"/></p> <p>AU STUDIO <input type="checkbox"/></p> <p>AU COMMUNITY CLASSES <input type="checkbox"/></p> <p>ARTSPRING FESTIVAL <input type="checkbox"/></p> <p>NO BOUNDARIES <input type="checkbox"/></p> <p>EXHIBIT <input type="checkbox"/></p> <p>FESTIVAL/ EVENT PLANNING <input type="checkbox"/></p>
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PLEASE LIST ANY ADDITIONAL SKILLS OR INTERESTS NOT LISTED ABOVE HERE :

EMERGENCY CONTACT INFORMATION

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Name

Phone Number

PROFESSIONAL WORK EXPERIENCE :

Company Name	Job Title
Company Name	Job Title
Company Name	Job Title
Company Name	Job Title

VOLUNTEER WORK EXPERIENCES :

Organization	Hours Served	Duties Performed

WHY DO YOU WANT TO VOLUNTEER FOR VSA ARTS OF WASHINGTON, AND WHAT DUTIES DO YOU FEEL MOST SUITED TO PERFORM?

REFERENCES: List three persons not related to you who can judge your qualifications for this position. If you have previous experience as a volunteer, one reference would be from that organization.

Name	Address
E-mail	Phone Number
Name	Address
E-mail	Phone Number
Name	Address
E-mail	Phone Number

Have you ever been convicted of a criminal offense (other than traffic violations) in the past seven years?

YES

NO

If yes, please give date, nature of offense and disposition:

A criminal record will be considered as it relates to the specifics of the position for which you have applied and will not necessarily bar an applicant from appointment as a volunteer.

I authorize VSA arts of Washington to contact the references listed above with regard to placement; and to undertake an investigation of any personal, educational, vocational, or employment history necessary for proper evaluation of my suitability as a volunteer. I further authorize any former employer, person, firm, corporation, educational, vocational, or government agency to provide VSA arts of Washington with any information pertaining to my person. I hereby release and discharge VSA arts of Washington, and those who provide information, from any and all liability as a result of furnishing and receiving this information. I understand that this information is confidential.

I am aware that the misrepresentation or omission of requested facts on the VSA arts of Washington Volunteer Application, is cause for non-appointment as a volunteer. If I am appointed as a volunteer, I agree to abide by the philosophies as stated in the VSA arts of Washington mission statement (listed below) and to fulfill volunteer responsibilities to the best of my ability.

Mission Statement and Purpose:

VSA arts of Washington is dedicated to providing arts opportunities by, for, and with persons with disabilities. VSAAW's current goals are to advocate for equal access to the arts for all; create quality programs, both targeted and inclusive, which set high standards; to provide professional development opportunities for emerging and professional artists with disabilities; and to forge links between disability communities, arts communities, and the general public.

Signature: _____ Date: _____

PLEASE RETURN TO:
VSA arts of Washington
305 Harrison Street, Suite 303
Seattle, WA 98109

OFFICE HOURS: 10:00AM-5:00PM M-F
Access to the arts for all

Volunteer Opportunities

Office Help/Data Entry:

The office duties with which we need assistance are: editing reports or grants, filing, bulk mailings, photocopying, etc. Data entry is also one of our most *important* office duties. We are always compiling new and/or updated information from interested members of the community, potential donors, and arts & disABILITY organizations. All of these duties are essential to getting the word out about VSAAW programs. (Our office hours are 11-5 Monday through Friday.)

Cultural Access Program Surveyors (C.A.P.S.)

Despite the passage of the Americans with Disabilities Act (ADA), many cultural institutions and facilities remain inaccessible to persons with disabilities. In an effort to curb this problem, VSAAW needs volunteers to participate in disABILITY awareness training and assessments of physical access of cultural events and programs throughout the state of Washington. After training, **C.A.P.S.** will work in teams in their own communities to increase awareness, and encourage access to public and private facilities and their services. Information gathered by **C.A.P.S.** will be made available via the internet and compiled into a Cultural Access Directory for the state. (Various time commitments: generally 2hrs per site survey depending on the size of facility).

VSAAW Festivals:

Volunteers helping with our arts festivals will have an opportunity to see how deeply the arts can enrich lives. The primary aim of these festivals is to provide access to the arts for students with and without disABILITIES and for students at risk of academic failure. Volunteer responsibilities might include: setting-up, helping run workshops with artists, cleaning-up, helping with mailings, coordination and administration work, and more. **ArtSpring** is our longest running festival, and is held generally in the spring at the Center House at Seattle Center. In addition, individuals interested in helping document these events through video and photography would also be an asset to the festivals. (Volunteer duties range from in-depth commitments, involving event planning and preparation, to one-day participation on the day of the event.)

VSA arts Network Community Classes:

VSAAW offers classes in a variety of media to artists with disABILITIES in King, Snohomish, and Pierce Counties. VSAAW would love to have volunteers who are willing to work along with AU instructors teaching classes in drawing, painting, or sculpture. This is a wonderful opportunity for anyone who is interested in the arts to assist and encourage others in their own creative endeavors. (Various Times depending on class schedule- usually once a week for 3 hours)

Artists Unlimited at the Seattle Center Artist Studio:

Located in the Center House at Seattle Center, the **Artists Unlimited** facilitates arts for all and is open to the general public at no charge. You may volunteer to work one on one as a studio assistant with one of our amazing artists in the studio. (Various times depending on the individual artist's schedule.)